

# Cho-Yeh Camp & Conference Center, Inc.

## *Job Description*

**Job Title:** Cabin Counselor  
**Department:** Program  
**Reports to:** Campsite Supervisor (Supers), then Full Time Program Team  
**Commitment:** Minimum of 5 weeks, plus staff training  
**Prepared Date:** 8/18/17

### Summary

Develop meaningful relationships with campers, lead Bible studies, teach and assist with activities and monitor the overall care and safety of campers. To uphold the mission of Cho-Yeh in word and action.

### Essential Job Functions:

- Serve as a counselor in a group of 12 to 16 day or residential campers, working with other co-counselors sharing in cabin group related responsibilities.
  - Counselors will have primary responsibilities with a specific age group, either Explorers (elementary), Pathfinders (junior high) or Sojourners (high school). While there is possibility of experiencing other age groups, counselors will be hired for one specific age group for the majority of their time at camp.
- Provide an environment of safety, caring and encouragement for all campers.
- Communicate with supervisors about cabin life and camper situations.
- Provide support and accountability for fellow staff in cabin.
- Manage cabin group in accordance with Cho-Yeh policies and procedures.
- Provide leadership and initiative in teaching and assisting activities.
- Monitor camper's health and condition.
- Prepared to lead Bible Study (from provided curriculum) and devotional times throughout the week.
- Accompany campers at all times.
- Communicate with campers, parents, supervisors and fellow staff in a professional manner.
- Responsible to write 3 postcards for follow up communication with campers.
- Minimum of one week on either A-Team or Kitchen Krew, possibly both.
- Perform other duties as assigned or reassigned.

### Qualifications:

- Must be 18 years of age at the time of employment, at least one year through college preferred.
- Must be able to supervise children on a twenty-four hour, seven days a week basis with limited time off.
- Must be able to negotiate hilly terrain, rustic trails, and walk several miles per day.
- Must possess the stamina to carry out camp programs in hot and humid East Texas climate over an extended period of time.
- Must possess visual and auditory abilities to identify and respond to environmental and other hazards related to camp activity.
- Must demonstrate strong moral and Christian values and set an example of living the Gospel of Jesus Christ on a daily basis.
- Must be willing to teach daily Bible Study and devotions consistent with Cho-Yeh's Statement of Faith and organizational beliefs.
- Must possess the ability to communicate and work with groups of all ages and skill levels in order to provide necessary instruction to campers.
- Must be able to observe camper behavior, evaluate its appropriateness, and enforce and implement appropriate behavior management techniques.
- Must maintain a positive attitude and provide a positive environment for campers.