

# Cho-Yeh Camp & Conference Center, Inc.

## *Job Description*



**Job Title:** Junior Counselor  
**Department:** Program  
**Reports to:** Junior Counselor Supervisor  
**Commitment:** 2 Week Term  
**Updated Date:** 8/24/21

### Summary

A 2 week program for those entering 12th grade (Fall 2022) and have completed the Work Crew program in good standing, or are a graduating senior (Spring 2022). This program is designed to teach the participants what it takes to be a counselor at Cho-Yeh. To uphold the mission of Cho-Yeh in word and action.

### Essential Job Functions:

- Week 1 - Day Camp
  - Assigned a mentor counselor to partner with to lead a group of Day Camp campers
  - Communicate and work alongside counselors to create a positive and encouraging environment with Day Camp campers
  - Begin to learn the schedule, Bible Study curriculum, and expectations of what it means to be a counselor
  - Go through counselor training sessions in the evenings or throughout different parts of the day
  - Be led spiritually by Supervisors through Bible Study and devotional times
- Week 2 - Resident Camp
  - Assigned a resident camp cabin of either elementary or middle school aged campers, and partnered with counselors who will be in a mentorship role.
  - Work with mentor counselors to:
    - Provide an environment of safety, caring and encouragement for all campers.
    - Communicate with supervisors about cabin life and camper situations.
    - Provide support and accountability for fellow staff in the cabin.
    - Manage cabin group in accordance with Cho-Yeh policies and procedures.
    - Provide leadership and initiative in teaching and assisting activities.
    - Monitor camper's health and condition.
    - Prepared to lead Bible Study (from provided curriculum) and devotional times throughout the week.
    - Accompany campers at all times.
    - Communicate with campers, parents, supervisors and fellow staff in a professional manner.
    - Responsible for writing 3 postcards per camper as a form of follow up communication.
- Willing to help with other behind the scene jobs that help camp run smoothly.
- Actively participate in group Bible studies and training sessions throughout the term.
- Perform other duties as assigned or reassigned.

### Qualifications:

- Must be entering 12th grade or are a graduating senior at the time of employment.
  - If entering 12th grade (Fall 2022), must have completed, in good standing, one term of Work Crew in the same summer.
  - Work Crew Supervisors have the ability to give feedback if the applicant is not a good candidate for the Junior Counselor program.
- Must be able to supervise children on a twenty-four hour, seven days a week basis with limited time off.
- Must be able to negotiate hilly terrain, rustic trails, and walk several miles per day.
- Must possess the stamina to carry out camp programs in hot and humid East Texas climate over an extended period of time.
- Must possess visual and auditory abilities to identify and respond to environmental and other hazards related to camp activity.

- Must demonstrate strong moral and Christian values and set an example of living the Gospel of Jesus Christ on a daily basis.
- Must be willing to oversee Bible Study consistent with Cho-Yeh's Bible Study curriculum.
- Must possess the ability to communicate and work with groups of all ages and skill levels in order to provide necessary instruction to campers.
- Must be able to observe camper behavior, evaluate its appropriateness, and enforce and implement appropriate behavior management techniques.
- Must maintain a positive attitude and provide a positive environment for campers and counselors.
- Strong awareness and commitment to preventing, detecting, and responding to physical, emotional, or sexual abuse.

#### Compensation

- Will be paid, plus room and board, for both weeks of work. May choose to forgo pay one of the weeks and receive 100 volunteer service hours instead. If choosing to receive service hours, must let the supervisor know before beginning the term.