

# Cho-Yeh Camp & Conference Center, Inc.

## *Job Description*

**Job Title:** Boxwoods Boat Driver  
**Department:** Retreats/Recreation  
**Reports to:** Lead Host/Coordinator  
**Commitment:** Full summer, including Rec and Staff Training  
**Updated Date:** 02/03/2022



### Summary

Boat Drivers will facilitate all watercraft activities for both Summer Camp and Boxwoods campers at Lighthouse Point including tubing, banana boating, and boat rides. Boat Drivers should strive to provide guests with a safe boating experience while maintaining a fun and enjoyable atmosphere for the activity. Boat drivers will be responsible for daily maintenance of both docks including boating equipment, lifejackets, and trash removal.

As a member of the Boxwoods team, Boat Drivers will also be responsible for assisting with guest service, preparation, facilitation and clean up for group events during their stay, facilitating recreation activities, serving meals, and Boxwoods facility turnover in between groups while maintaining a high level of customer service and hospitality and upholding the mission of Cho-Yeh in word and action.

### Essential Job Functions:

- Drive boats for tubing and banana boating serving both Boxwoods and Lighthouse Point docks
- Maintenance of dock areas to include trash removal, equipment management, safety checks
- Lifeguard at all beach and waterfront areas
- Assist Retail Lead during scheduled shifts in the Trading post
- Assist food service in serving and clean-up of meals
- Will be trained to safely facilitate and maintain Boxwoods recreation activities
- Share facility maintenance duties with team, including but not limited to: meeting hall set up, replenishing water coolers and trash disposal
- As a team, facilitate transition between groups including set-up/tear-down of meeting hall, cleaning housing and bathroom containers and grounds

### Qualifications:

- Must be 21 years of age at the time of employment, at least one year through college preferred.
- Must be able to obtain full Red Cross LifeGuard certification during staff training.
- Must be able to supervise children.
- Must be able to negotiate hilly terrain, rustic trails, and walk several miles per day.
- Must possess the stamina to carry out recreation and activities in hot and humid East Texas climate over an extended period of time.
- Must possess visual and auditory abilities to identify and respond to environmental and other hazards related to camp activity.
- Must demonstrate strong moral and Christian values and set an example of living the Gospel of Jesus Christ on a daily basis.
- Must possess the ability to communicate and work with groups of all ages and skill levels in order to provide necessary instruction to campers and retreat guests.
- Must be able to observe camper behavior, evaluate its appropriateness, and enforce and implement appropriate behavior management techniques.
- Must maintain a positive attitude and provide a positive environment for campers and retreat guests.
- Strong awareness and commitment to preventing, detecting, and responding to physical, emotional, or sexual abuse.